

Ref: Agenda/F&GP181114

12 November 2014

Dear Sir or Madam

I hereby give notice that a meeting of the **Finance & General Purposes Committee** will take place on **18 November 2014** at the **Offices of Biggleswade Town Council, Saffron Road, Biggleswade** commencing at **7 pm**.

Yours faithfully

R D McGregor  
Town Clerk

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Committee Members:

Cllr M North (Chair)  
Cllr I Bond  
Cllr B Rix  
Cllr Mrs W Smith  
Cllr G Wilson

Cllr T Woodward (Vice Chair)  
Cllr Mrs H Ramsay  
Cllr Mrs M Russell  
Cllr S Watkins

## **AGENDA**

1. **APOLOGIES**

2. **DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary Interests in any agenda item
- (b) Non-pecuniary interests in any agenda item

3. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

4. **MINUTES OF MEETINGS**

For Members to receive the minutes of the F&GP meeting held on 21<sup>st</sup> January 2014.

5. **MATTERS ARISING**

F&GP meeting 21<sup>st</sup> January 2014.

6. **ITEMS FOR CONSIDERATION**

a. **Budgets**

To consider budgets for 2015 – 2016.

The Budget papers are being produced on the 18<sup>th</sup> November 2014 and will be available at the meeting. There will be a further opportunity to consider the budgets at the F&GP meeting 13<sup>th</sup> January 2015.

**b. Financial Regulations**

Members are asked to consider carrying out a review of the Town Councils Financial Regulations.

The Town Clerk is recommending that a working group is set up to carry out the initial review. (Attached to the agenda, a copy of the latest Model Financial Regulations and a copy of the existing Financial Regulations).

**7. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

**8. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(9a Employees).

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.